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MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

14 September 1955

1. Colonel White reported the following from today's Deputies Meeting:

a. General Cabell agrees with OTR suggestion that the Quarterly Orientation Course be discontinued and wonders what, if anything, should take its place. Matt Baird recommended the next scheduled course be eliminated. Colonel White asked all present to give him their ideas either by phone or in writing by Monday, 19 September, in regard to a substitute for this course.

b. General Cabell commented on the large DD/S enrollment and the small DD/P enrollment in the Management Course. Colonel White said this is a most worthwhile course and hoped all offices would be interested in having their people attend it. [REDACTED] stated DD/P is looking into this course further and hopes to increase DD/P enrollment.

c. General Cabell asked about JOTs ready for assignment and said that after the completion of their training they must go off the JOT roll and on to the T/O of the activity to which assigned. The General wants a firm paper on this matter which will resolve the long range problem of when does a JOT stop being a JOT. This also includes ceiling problems for the activities. [REDACTED] said DD/P has accepted the fact that JOTs must not only be taken on the rolls of the activity but their progress must be followed in the future.

2. Colonel White stated that in some instances items for the agenda of the Senior Staff Meeting had been delivered directly to the Director's office. He requested that these come to the DD/S office first in order that they may be reviewed. If the item is not put on the agenda, the office will be so notified.

3. Colonel White reviewed the Agency reply to the Clark Task Force recommendations and comments on the support phase. He advised that a copy was in his office where it could be seen by any of the interested office heads.

4. Colonel White said there has been a marked improvement in submitting fitness reports on time, but there are still instances where there has to be considerable "bird-dogging" to get these reports in. He requested all office heads to do their best to get fitness reports submitted promptly.

5. Colonel White stated he hoped that the Consolidated Charities Drive would be most successful and requested early reports on its progress. He

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further suggested that Personnel advise the office heads how each office is doing in comparison with other offices by means of a weekly tabulation. Harry Reynolds advised a letter to all employees signed by General Cabell will be issued shortly and that Agency and component quotas have been set.

25X1A9a 6. Colonel White spoke of the report on war planning and said the first report did not contain too much but that the next one should show progress. He suggested to [REDACTED] that he send a copy of the DCI Directive and a copy of the original report to the DD/S office heads. [REDACTED] advised that 25X1A9a DD/P was reappraising the Agency position on war planning and will bring out a revised concept shortly. Jim Garrison asked about the priority of war planning in view of the shortness of personnel. This led to considerable discussion on the new personnel ceiling and in particular in connection with personnel in-transit and military personnel. Colonel White advised there was no cutback in military personnel and that in discussions with the office heads, he will clarify the military ceiling picture.

7. Colonel White stated there have been several instances where he has received memoranda with concurrences of offices thereon and that subsequently individuals who have concurred said they didn't believe in it but only went along. Colonel White stated that if you don't mean it, don't concur just for the sake of going along.

8. Mr. Lloyd advised that the Director had received a memorandum from Mr. John B. Hollister, Director of International Cooperation Administration, listing specific contacts, which memorandum was available in his office for the information of any components having ICA contacts.

9. Mr. Lloyd stated NEA Division has complained that visiting personnel on TDY are asking station personnel for accommodations, transportation, etc., which places an undue burden on the stations. He requested that DD/S personnel be more on their own and less dependent on the facilities of the overseas stations.

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11. After discussion, it was decided that future luncheons will begin at 12:30 instead of 1:00.

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